



Owner Contact Details

Strata Property: Lot Strata Plan.....

Strata Address:

Name on Strata Roll:

Mailing Address:

Directors:

Contact/s:

Phone:

Fax:

Mobile:

Email:

Property Manager: (if tenanted)

Company:

Phone:

Mobile:

Email:

Tenant Details:

Company:

Contact Name:

Phone:

Mobile:

Email:

I hereby authorise and request you to change my mailing address on the strata roll to the above.

I also authorise the above email address to be used for service of notices, levies and correspondence.

I authorise the property manager to receive levy notices and correspondence.

Please note: For email delivery please ensure the following are set:

- Our email address is added to your email address book – admin@beaumontstrata.com.au
- Your spam filters are adjusted to allow a bulk email to be sent from our software

Signed:

Please fax to Beaumont Strata Management Pty Ltd
on 02 9899 3778 or email to admin@beaumontstrata.com.au